



Spicer and Sandburg, Inc. 1525 SE 29th St. Oklahoma City, Ok 73129
www.spicerandsandburg.com phone: 405.619.7701 fax: 405.619.7871

APPLICATION FORM

COMPANY LEGAL NAME: _____ TRADE NAME: _____

STREET ADDRESS: _____

BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ TYPE OF BUSINESS: _____

PHONE: (____) _____ TOLL-FREE: (____) _____ FAX: _____

WEB ADDRESS: _____ EMAIL: _____

DATE BUSINESS ESTABLISHED: _____ DATE OF INCORPORATION: _____ STATE OF INCORPORATION: _____

OWNERSHIP OF COMPANY: CORPORATION PARTNERSHIP SOLE OWNER CORP DIVISION OR SUBSIDIARY

NAME AND ADDRESS OF PARENT COMPANY: (if applicable) _____

OFFICERS OF COMPANY: _____ TITLE: _____

_____ TITLE: _____

ACCTS PAYABLE CONTACT: _____ CREDIT MGR: _____

SALES TAX EXEMPT: YES NO IF YES, PLEASE PROVIDE **SALES TAX EXEMPT #:** _____ AND FAX A COPY

HOW DID YOU HEAR ABOUT US? PLEASE CHECK ONE OF THE FOLLOWING OPTIONS BELOW:

INTERNET SEARCH ___ MANUFACTURER ___ REFFERAL ___ SPICER AND SANDBURG ASSOCIATE ___ OTHER ___

PURCHASE ORDER REQUIRED: YES NO **FEDERAL TAXID#** _____

TRADE REFERENCES

REF 1: _____ PHONE: _____ FAX: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

REF 2: _____ PHONE: _____ FAX: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

REF 3: _____ PHONE: _____ FAX: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

REF 4: _____ PHONE: _____ FAX: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

BANK / TRADE REFERENCE AUTHORIZATION

NAME OF BANK: _____ BUSINESS ACCOUNT NUMBER: _____

COMPLETE MAILING ADDRESS: _____

OFFICER: _____ PHONE: () _____ FAX: () _____

By signing, I hereby authorize the above referenced bank or trade reference to release credit information to SPICER AND SANDBURG, INC. for use in credit investigation.

Name:
(Please Print)

Title:

Signature:

Date:

*****Requires an authorized signature with your financial institution*****

I/We certify that the information contained herein is true and correct. I/We certify that we are authorized to act on behalf of the applicant. I/We acknowledge that this application is for credit and you are authorized to obtain such information as you deem necessary to determine whether or not you will issue credit and that such information will remain your property, whether or not credit is issued. I/We further agree that if credit is issued, it may be discontinued at any time with or without cause and that you will not be liable for any damages incurred, including, but not limited to, consequential damages resulting from discontinuing credit. I/We further agree to hold Spicer and Sandburg, Inc. harmless from the claims of any third parties alleged to have incurred damages as a result of your discontinuing credit.

CHANGE OR MODIFICATION OF THESE TERMS AND CONDITIONS: These terms and conditions cannot be changed or modified except in writing signed by the CFO or President of Spicer and Sandburg, Inc.

FINANCE CHARGE: I/WE agree to pay invoices in accordance with the terms of sale as stated on the invoice(s). Terms are N30 unless otherwise noted on your invoice. A finance charge will be added to all delinquent and past due payments in the amount of the maximum allowed by law, not to exceed 1.5% per month (18% per annum.)

COSTS OF COLLECTION AND ATTORNEY FEES: In the event collection procedures are necessary, I/We agree to pay all costs related to the collection of the account (i.e. lien filing fees; court costs, certified correspondence), including if required to be turned over to an attorney for collection, reasonable attorney fees.

DELAYS: Spicer and Sandburg, Inc. will not be responsible or liable for any consequential damages caused by delays in delivery under any circumstances, including, but not limited to, any factor beyond our control, such as, fire, strikes, hurricanes, adverse weather, snow, ice, riots, shortages of material, transportation delays, mechanical breakdowns, delays by a vendor, or acts of war, etc.

CANCELLATION OF ORDERS: Orders for any value added services are non-cancelable. Orders for stock items that do not include value added services may be cancelled, however, cancelled orders may be subject to a cancellation fee. If any items have been prepared for shipping, such cancelled orders may be subject to a 25% restocking fee.

CHOICE OF LAWS: Irrespective of where and when this credit application is completed, the laws of the State of Oklahoma shall govern interpretation and performance of this agreement.

FOR SPICER AND SANDBURG, INC. USE ONLY:

APPROVED CREDIT LIMIT: _____

CUSTOMER RECORD UPDATED: _____

SALESREP: _____

FILE UPDATED: _____

CUSTOMER TYPE: _____

NEXT REVIEW DATE: _____

APPROVED BY: _____

Customer Name/Account: _____